

LETTER SENT ABOUT 10 DAYS BEFORE THE PROFILE, INTRODUCING IT

" So, being many, we are one
body in Christ, and every one
members one of another."
(Romans 12:5)

Dear Friend (s),

I pray this letter finds you and your loved ones well!

The Church Council and I have committed ourselves to the widening and deepening of Church consciousness and to the re-establishment of our parish as a "family", a Christ-centered family.

In order to accomplish our task, however, we need to know our "family". We need to know who you are, your trade, your status and your skills. Furthermore, to become better acquainted with each parishioner, we need to know those dates that are important to you, so that they may be important to all of us. We want to remember those special dates during our Church services. In addition, we need to know your God-given talents that you would be willing to share with the rest of our community, as fellow parishioners, likewise, would be willing to share their talents for you and your needs.

In conjunction with these ideas, then, a Parish Profile has been prepared and will be mailed to you and to every parishioner, shortly. The profile will help us to "rediscover" you, because you are important to us and to our Church's future.

Please respond to the profile when you receive it in the mail. Your participation in these initial steps is a vote of confidence for the future of our Church.

COVER LETTER WITH THE PROFILE

Dear Friend (s),

Enclosed you will find the Parish Profile to which we recently addressed you. Take a few minutes to complete the information. A self-addressed stamped envelope is provided for your convenience. Just slip it into the mail box. Please return the profile by (date) .

Thank you for your cooperation and for your concern for the parish.

These letters and a Parish Profile were sent to all members of the parish, eighteen years of age and older.

PARISH PROFILE

NAME _____

SPOUSE _____

STREET ADDRESS _____

CITY _____ ZIP CODE _____ TELEPHONE _____

PLACE OF EMPLOYMENT _____ OCCUPATION _____

PLACE OF EMPLOYMENT (SPOUSE) _____ OCCUPATION _____

WORKING _____ SPOUSE WORKING _____

RETIRED _____ SPOUSE RETIRED _____

DATE OF BIRTH _____ SPOUSE _____

AGE _____ SPOUSE _____

MARITAL STATUS: MARRIED _____ WIDOWED _____

SINGLE _____ OTHER _____ (specify below)

ANNIVERSARY DATE (if applies) _____

OTHER SPECIAL DATES _____
(please explain)

NAMES OF CHILDREN _____ AGE _____ DATE OF BIRTH _____
UNDER 18

_____ AGE _____ DATE OF BIRTH _____

_____ AGE _____ DATE OF BIRTH _____

NAMES OF CHILDREN _____ AGE _____ DATE OF BIRTH _____
OVER 18

_____ " _____ " " " _____

_____ " _____ " " " _____

HOBBIES AND INTERESTS _____ SPOUSE _____

_____ " _____

COMMUNITY ACTIVITIES _____ SPOUSE _____
in which you are or have

been involved. _____ " _____

_____ " _____

In what area(s) of Church life do you feel that your unique God-given talents could best be utilized for the up-building of our community?

PLEASE CHECK YOUR SKILLS AND TALENTS IN ONE OR MORE OF THE CATEGORIES LISTED BELOW. (Husband and wife should both answer, identifying with initials.)

YOUTH

- develop programs (retreats, social functions, etc.)
 - coach teams, supervise athletic programs
 - dramatics
 - singing
 - sports (hiking, golf, fishing, sailing, basketball, baseball, etc.)
 - computers
 - dancing (contemporary, folk)
 - baby-sitting
 - programs of service to others
 - other (specify)
-

SENIOR CITIZENS

- transportation
 - develop programs
 - social service skills
 - nutritionist
 - physical therapy
 - geriatric skills
 - legal counseling
 - seniors helping others
 - programs with youth
 - financial advisors
 - other (specify)
-

BUILDINGS & GROUNDS

- carpentry
 - electrical work
 - plumbing
 - painting
 - gardening/landscaping
 - other (specify)
-

WAYS & MEANS

- organizational skills
 - financial skills
 - sales & marketing
 - telephone committee
 - sewing
 - quilting
 - embroidering
 - ceramics
 - egg decorating
 - painting (oil/water)
 - floral arranging
 - cooking, baking, etc.
 - ethnic foods
 - other (specify)
-

EDUCATION

- Church school teaching
 - Church school aide
 - library skills
 - book review skills
 - writing skills
 - Bible teaching skills
 - develop religious education programs
 - artist
 - music education
 - other (specify)
-

STEWARDSHIP

- financial skills
 - public speaking ability
 - organizing skills
 - people to people skills
 - other (specify)
-

PUBLIC RELATIONS

- news, media experience
(radio, TV, newspaper)
- writing skills
- photography
- layout
- art
- video and audio recording skills

CHURCH GROWTH

- budget analysis
 - projection and analytical skills
 - legal counseling skills
 - administrative skills
 - other (specify)
-

MISCELLANEOUS

- typing
 - filing
 - mailing
 - telephone committee
 - providing transportation
 - other (specify)
-

If there is any area that we have missed, or some talent that we've not included, which you would like to use for the upbuilding of our parish, please use the space below to describe it.
