

**ORTHODOX CHURCH IN AMERICA**  
**Request for Endorsement: Office of Institutional Chaplains**

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

\_\_\_\_\_ Telephone \_\_\_\_\_

E-Mail Address \_\_\_\_\_ Ordained? \_\_\_\_\_ P D Date \_\_\_\_\_

Present position if serving as a chaplain, and length of stay: \_\_\_\_\_

Name of person you will/do report to: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

**Education: (72 Credit Theological Degree is norm) Degree and Date**

College \_\_\_\_\_

Seminary \_\_\_\_\_

Graduate Study \_\_\_\_\_

**Clinical Pastoral Education: (4 units, 1600 hours is norm)**

Dates \_\_\_\_\_ Center \_\_\_\_\_ Supervisor \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**References**

Parish priest and/or diocesan bishop (clergy references should normally include blessing from diocesan bishop to serve in institutional ministry.)

Name \_\_\_\_\_ Address \_\_\_\_\_ Tel: \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_ Tel: \_\_\_\_\_

CPE Supervisor (Could be copy of certificate from training center(s), or letter from supervisor confirming training. You could also forward a copy of yours and supervisor's evaluation – to be handled confidentially just for review process.)

Name \_\_\_\_\_ Address \_\_\_\_\_ Tel: \_\_\_\_\_

Other: Name \_\_\_\_\_ Address \_\_\_\_\_ Tel: \_\_\_\_\_

**Include in request:** autobiography (as completed for CPE with any alterations you may want to make) vocational history, and current resume. Please also include a statement of your vocational aspirations at this time and your reason for requesting endorsement: certification, position, etc.

Please mail completed request to: Rev. Steven Voytovich 170 Bunker Hill Road, Guilford, CT 06437. 203.453.4405 [voytsc@earthlink.net](mailto:voytsc@earthlink.net) Your materials will be reviewed, and endorsement issued from the Office of the Metropolitan. As endorsement includes place of ministry, if you are currently interviewing, a letter can be sent to you stating intent to endorse upon employment.

(Updated 07/15)