



Pension Office

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May 31, 2019

To Whom It May Concern:

In response to requests from contributing Parish Treasurers and to facilitate the annual audit examination performed by the external auditors for the Pension Plan, the Pension Board has prepared a "Parish Annual Pension Compliance Checklist." The Checklist must be completed on an annual basis by all OCA parishes in the United States and submitted by June 28th, 2019.

The Parish Annual Pension Compliance Checklist can also be found on the Pension page of the OCA Website at <http://oca.org/cdn/files/boardscommissions/2019-0516-pension-compliance-checklist.pdf>

Please contact Michael S. Stieglitz, Administrator, ([Michael@oca.org](mailto:Michael@oca.org)) or 516-922-0550 Ext. 142 or Barbara Anderson, Bookkeeper, ([Banderson@oca.org](mailto:Banderson@oca.org)) 516 922-0550 Ext. 144 with any questions.

Thank you and we appreciate your attention to this important matter.